



**BRIDGETON TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting - Preliminary Minutes**  
 Bridgeton Township Hall  
 11830 Warner Ave, Grant, MI 49327  
 7:00 p.m., Monday, February 14, 2022

**Routine Business**

- A. Supervisor Barnhard called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.
- B. Members Present: Barnhard, Dore, Holmes, Szczepaniak, Thompson.
- C. Add Candidate Kelly Smith to speak first under Special Presentations; Move Camera installation from Items to Consider to Action Items; Need new Planning Commission member; Chairperson to resign. Motion by Thompson, supported by Holmes, to approve the agenda, with these amendments. **APPROVED 5-0.**
- D. Motion by Holmes, supported by Barnhard, to approve the minutes of January 10, 2022. **APPROVED 5-0.**

CALL TO ORDER  
 ROLL CALL  
 APPROVE AGENDA  
 APPROVAL OF MINUTES

**Special Presentation**

- A. Candidate Kelly Smith spoke on his plans to run for the new seat open in the newly formed 101st House District that includes Bridgeton Township.
- B. Brooks Elite Contracting: Chuck Brooks gave his proposal for a website to be designed for the Township. Proposal price is given at \$3058 for creation and monthly maintenance costs or \$3118 with the added support of help in uploading documents.
  - 1. Motion by Thompson, supported by Dore, to accept the bid for \$3118 with a monthly charge of \$119 for one year as a contract for the web design. **APPROVED 5-0.**

TOWNSHIP WEBSITE

**Action Items**

- A. Consent Agenda
  - 1. Motion by Dore, supported by Barnhard, to approve the Consent Agenda including Treasurer's, Assessor's, Zoning Administrator's reports, and Planning Commission January 2022 minutes. **APPROVED 5-0.**
- B. Clerk's Report – Payroll Total: \$7,757.14; Gen. Fund Total: \$1,964.96; Road Fund Total: \$51.86;
  - 1. No Fire Fund Bills at time of meeting. Monthly Total: \$9,773.96 Motion made by Holmes, Seconded by Barnhard to pay the bills as presented. **APPROVED 5-0.**
- B. Budget Amendments- Presented below. #1 motion to transfer made by Barnhard, seconded by Thompson. #2 motion to transfer made by Thompson, seconded by Barnhard. #3 motion to transfer made by Dore, seconded by Thompson. #4 motion to transfer made by Holmes, seconded by Thompson. #5 motion to transfer made by Thompson, seconded by Dore. All motions **APPROVED 5-0**
  - 1. \$500 moved from 101-262-801 (Election Prof. Services) to 101-215-801(Professional Services)
  - 2. \$1,950 moved from 101-262-702, 101-262-730, 101-262-860, 101-262-900, 101-262-969 (Elections Accounts) to 101-257-805 (Assessor Support Services)
  - 3. \$600 moved from 101-751-730 (Launch Supplies) to 101-257-805 (Assessor Support Services)

STANDING REPORTS

4. \$10,000 moved from 101-446-995 (Transfers to Road) to 101-336-995 (Transfers to Fire)
5. \$5,000 moved from 101-567-706 (Cemetery Caretaker) to 101-336-995 (Transfers to Fire)
- B. Red Ballot Transfer bag was not recertified, a new one will be ordered with other election supplies. New Mail-In ballot envelopes will also be ordered at this time with updated addresses.
- C. Township website quotes - Quotes to be reviewed dismissed after approval of bid made by Brooks Elite.
- D. Approve 2022 Poverty Guidelines- Supervisor Barnhard presented the new Poverty Guidelines. Motion to approve new guidelines made by Holmes, seconded by Dore. **APPROVED 5-0.**
- E. SWS Garbage bid for boat launches- New bid to replace Republic trash bins at launches. 3-Month billing cycle with new service. Motion made by Barnhard, seconded by Holmes to approve replacement and service change. **APPROVED 5-0.**
- F. Parking Ordinance Update: The County is asking for the backing of the Township to cover costs, if any, are incurred with the installation of new road signs on 112th St. per the new Ordinance. No Motion made, still waiting on approval of patrol and enforcement of MI State Police Department.
- G. Change Planning Commission and Board meetings to 2nd and 4th Mondays, respectively. Motion to change the Meeting dates for the Township Board to the 4th Monday of the month, and the Planning Commission to the 2nd Monday of the month, effective starting April 1st, 2022 made by Thompson, seconded by Dore. **APPROVED 5-0.** Updated Meetings dates will be posted online, in the next Township Newsletter as well as being ran in the Times Indicator before April.
- H. H.
  2. Discussion was also brought up at this point that Planning Commission Chairperson VanBelzen would like to step down, pending a replacement being approved by the Township Board.
- I. Mailbox at hall- Discussion over the new installation of a mailbox at the Hall, Postmaster in charge will be coming out to spot the area to approve a mailbox, making sure it is in a safe and accessible location for deliveries to be made.
- J. Camera System Installation at Township Hall - Thompson motioned to approve BASE BID price of \$5,500 to Shoreline Power Services to install cameras at Hall, seconded by Holmes. **APPROVED 5-0.**

#### Information Items

- A. Bob Dore: Planning Commission overview – Dore read from the meeting minutes from the Planning Commission covering discussions had. Dore was not present at the meeting, no questions asked.
- B. Bryan Kolk: County Commission report – Kolk brought information from the County about the upcoming Hazardous Waste Disposal Day on May 21st. As well as reporting about the total 911 calls from Bridgeton and new current White Cloud prison inmate counts.
- C. Jodi Nelson: Sexton/Parks Manager – No current business. Launches(Workers) and Cemetery closed for the Winter months
- D. Update on the hall's furnace – Blower motor is out on the furnace; missing insulation causes the loud noises throughout the hall. Discussion will be withheld until more research into options are done.

E. Budget Workshop(s) – Dates set for Feb. 27th and tentatively for Mar. 13th to review current budget and review next years upcoming budget before approval.

G. Maple River Update – Meeting at Cedar Creek Twp Hall: March 4th, 10am-2pm

H. Upcoming Dates:

February 21st: Training with Ryan Coffey (immediately after PC meeting). PC meeting time moved to 6:30pm.

February 22nd: BOR training in White Cloud

**Future Items for Consideration**

A. Future Meeting Dates

3/14/2022 7:00 p.m., Board of Trustees Regular Meeting, Township Hall

FUTURE MEETINGS

**Board Comments: None**

**Public Comment (limit comments to 3 minutes) – One attendee provided comments.**

PUBLIC COMMENT

*Supervisor Barnhard opened the floor for public comment. For those with further comments / suggestions / questions, please call the Supervisor at 231-747-0416 to set up an appointment to talk in length. Communication Forms are available by the door where you can provide contact information to continue the conversation.*

**There being no further agenda items, Supervisor Barnhard adjourned the meeting at 8:34 p.m.**

ADJOURNMENT

Respectfully submitted,

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Elisha Szczepaniak, Clerk

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Janis Barnhard, Supervisor