

## Bridgeton Township Regular Board Meeting

June 27<sup>th</sup> 2022

- I. Routine Business
  - a. Call To Order- Supervisor Barnhard calls the meeting to order with the Pledge of Allegiance at 7:00pm
  - b. Roll Call- All Members of the Board present: Thompson, Dore, Barnhard, Holmes and Szczepaniak
  - c. Approve Agenda- Motion made by Holmes to approve the agenda with the change to regular meeting, seconded by Thompson. Passes 5-0
  - d. Approve June 13<sup>th</sup> Special Meeting Minutes- Motion to approve special meeting minutes made by Holmes, seconded by Barnhard. Passes 5-0
  - e. Public Comment- Application for Muskegon River Clean-Up for August 6<sup>th</sup>, 2022 submitted. Food to be provided for helpers.
    - i. Sportsman for Youth: Youth Day August 10<sup>th</sup> at the Fremont Fairgrounds
    - ii. Barnhard motions to accept the application with a waived fee, Thompson seconds. Passes 5-0
- II. Action Items
  - a. Consent Agenda- Motion to approve all reports of the consent agenda made by Holmes, seconded by Barnhard. Passes 5-0
  - b. Clerks Report- Motion to approve and pay bills as written made by Barnhard, seconded by Holmes. Passes 5-0. Copies of full report can be inspected during Office Hours.
  - c. Berwald Cemetery Foundation Request- Request for the oversized headstone was brought for professional opinion to Postma Monument- The advice for sizing recommended was 60 by 18 by 6. This will allow for support of the requested stone to be placed while still allowing for ease of mowing and care surrounding. Dore motions to approve this sizing, Barnhard seconds. Passes 5-0
  - d. Tree Replacement at Bridgeton Launch- \$235 cost for the replacement of the tree from Mellema Nursery. As part of the grant and agreement that allows usage of the Bridgeton launch this tree will need to be replaced. Discussion tabled until Fall, for concerns of the tree health during transport and planting.
  - e. Stair Replacement/Upkeep at Bridgeton Launch: Quote from Anderson Digging- Cost of \$1800 to repair the steps at Bridgeton Launch, these steps are a concern and have been an issue needing attention for quite some time. Holmes motions to accept this bid, Barnhard seconds. Passes 5-0
  - f. Appointing Planning Commission Alternate- After issues arose last month being short on members to hold a meeting, discussion was held over creating a position for an alternate to be available to the board.
    - i. Barnhard motions to create the position of Planning Commission Alternate, Thompson seconds. Passes 5-0
    - ii. Position was previously offered for a new member for the Planning Commission, only 2 letters of interest were sent. In lieu of this it was determined that advertising would not be needed. Interest over the position was shown by

Peggy Herman-Hinton. Barnhard motions to appoint Ms. Herman-Hinton to the new position, Thompson seconds. Passes 5-0

- g. Boat Launch Envelope Quote- Boat Launch envelopes are running low and need to be purchased. Due to shortages in supply chain normal envelopes are not in stock until late in the year. New envelope quote is for 4000 envelopes and stuffers for \$1600. Motion to approve purchase of tags made by Dore, seconded by Thompson. Passes 5-0
- h. Review of Quotes for Hall work
  - i. Furnace/Air Conditioning- 3 quotes from Mark of the Z and Northside
    - 1. Mark of the Z- Quote price of \$5,583 for furnace and \$4,648 for A/C unit to be installed – Total Quote of \$10,231
    - 2. Northside – Quote price of either \$2,960 or \$3,590, with the additional cost of needing an electrician to come for final hook-up. Option of \$3,750 extra for A/C unit install. Total Bid prices of \$6,710/\$7,340
    - 3. RightWay Plumbing and Heating- \$7,597 quote price for combo heat and A/C. Comes with removal of old unit, install and service.
  - ii. Motion made by Szczepaniak to approve the bid by Rightway for \$7,597.
    - 1. Roll Call Vote – Thompson-Yes Barnhard-Yes Szczepaniak-Yes Dore and Holmes abstain from vote. Vote Passes 3-0-2
  - iii. Power washing Hall and Cemetery Fence – Quote from Hyland Property Management for \$350. Dore motions to accept this bid, Holmes seconds. Passes 5-0
  - iv. Painting Interior of Hall – Quote submitted by J&H Quality Painting for \$1,800. Discussion tabled until more quotes are received
  - v. New Computer for Assessor and Clerk/Cemetery – Quote for pricing from AtHome Computer for \$477 per computer or \$627 per with upgraded storage space. Discussion was had about pricing out more stores before purchase to be made. Facing the matter of time concerns for the upgrades to be met discussion was turned to given preapproval for purchases within reasonable limit.
    - 1. Barnhard motions to approve up to \$1500 for the purchase of 2 new computers, external hard drive and monitors, Dore seconds. Passes 5-0
  - vi. Gutters for Hall – One quote sent from Affordable Gutters for \$1530 and \$845 for the Gutters and gutter covers. Discussion was agreed to be tabled until additional quotes are received, awaiting 3 more businesses.
  - vii. New Sign for exterior of Hall – One quote returned for \$20,000 from PortCity Signs. Discussion to be tabled until signs that are closer to the presumed spending amount can be reached.
- i. Approve Tax Assessor Contract – Tax Assessor has changes to be made to the contract, will be updated, and brought back for approval in July.

### III. Information Items

- a. Bob Dore: Planning Commission Overview- No meeting held on June 13th
- b. Bryan Kolk: County Commission Report- County Hazardous Waste collection day was a success with approx. \$30,000 worth of waste collected. Tire Collection cleanup day occurred and netted over 1100 tires for disposal. NCRESA and Sheriffs Dept. to be coming together to have an officer in the local area schools during the next school year.

- c. Sexton/Park Manager
    - i. Cemetery wheel-barrow tire needs attention or replacement, weedkiller needed for the parking lot and sidewalk areas.
    - ii. Additional Cemetery Map – New map to replace map from typical wear and tear through use.
    - iii. Bob and Diane VanDusen Suggestions for Boat Launch Upkeep: Request for stone to be placed under the Launch sign, or to have different weed killing plants put in. They would also like to paint the sign with paint they will donate to have better upkeep.
    - iv. Bob Dore and Jaime Holmes Concerns about Bridgeton Launch – Posts and guardrail should be installed to prevent any further damage from drivers hitting the barn at the Bridgeton Launch. Materials are already in the barn to build this rail. Approval was given for Mr. Dore to donate time to build and install the rail.
    - v. Request to have a Park Clean-Up Day planned to combat weeds and overgrowth in the Launches.
  - d. Ordinance Enforcement Officer Position: Many other area townships have begun to hire out the duties of enforcement for junk and other issues. This position would be held under the Supervisor for reporting and sending fines out. No further action taken at this time, position will be fleshed out with duties and contract drafted for approval in future meetings before being advertised.
  - e. Road Commission Quotes for Repairs- Quotes from Newaygo County Road Commission, quotes were looked over and discussed. Main points of discussion revolved around the price increases from the last 2 years. No actions to be taken at this time as the Road Commission is booked out for 2022. Requested to be submitted for work planned for 2023.
  - f. Little River Band of Ottawa Indians Request: Sturgeon Removals from Bridgeton Launch- A member of the group met with the Supervisor to check out the Bridgeton Launch for use in the removal of Sturgeon. No action needed as they are still unsure of using it or not.
  - g. Update on Mansfield Property- More investigating of the paper trail for permits that are needed in the application of how the property is being used. EGLE (formerly DEQ) has said that the 'pond' size is not large enough to be in their jurisdiction, paperwork request has been sent to the Dept. of Soil Erosion regarding contamination complaints and concerns of damaging the water table.
    - i. Barnhard motions: 'I move that the Township Zoning Administrator and the Township Attorney negotiate with the Mansfields (and their Attorney, if any) regarding their pond/mining operation to require that the pond completion and reclamation occur on or before Dec. 31<sup>st</sup> 2022, or Bridgeton Township will likely file the appropriate ordinance enforcement lawsuit in the Newaygo County Circuit court'. Holmes seconds.
      - 1. Roll Call – Thompson- No Dore-Yes Barnhard-Yes Holmes-Yes Szczepaniak-Yes Vote Passes 4-1
- IV. Board Comments – The lighting on the exterior of the building needs to be inspected, issues with lights not working or working too long.

- V. Public Comment –
  - a. Multiple camping permit violations, too many campers on one single property.
  - b. Pine Tree in cemetery needs to have work done to trim it back, to keep it off vehicles using the drives.
  - c. Tuesday July 19<sup>th</sup> – Board of Review Meeting to be held
  - d. Cemetery water spickets need attention to prevent leaking
  - e. Questions on the addition of office space and using the area wisely.
  - f. Questions on the website, addressed. Website is up and running @ [bridgetontownship.org](http://bridgetontownship.org)
- VI. Adjournment – Motion to adjourn made by Barnhard, at 8:28pm. Seconded by Thompson. Passes 5-0