

Bridgeton Township
Regular Board Meeting Minutes
Monday, July 25th, 2022

The purpose of this meeting is to conduct Township business. Comments from the audience will be limited to times when the

Supervisor opens the meeting to public comment. When public comment is allowed, please limit your responses to 3 minutes so

everyone gets a chance to speak. Please refrain from speaking when the Board is conducting their business. If you find that you have

comments/suggestions/ questions that need further discussion, please call the Supervisor at 231-747-0416 to set up an appointment to

talk in length. Also, communication forms are available by the door that you may fill out to continue the conversation.

****NOTICE CHANGE TO AGENDA: IN ORDER TO RUN MEETINGS MORE EFFICIENTLY, CHANGES TO THE AGENDA HAVE BEEN MADE. A**

THREE MINUTE PUBLIC COMMENT WILL NOW BE OFFERED AT THE BEGINNING OF THE MEETING ON AGENDA ITEMS ONLY. PUBLIC

COMMENT ON ANY TOPIC WILL STILL BE OFFERED AT THE CONCLUSION OF THE MEETING. WE ASK THE PUBLIC TO PLEASE REFRAIN

FROM TALKING, ASKING QUESTIONS OR RAISING YOUR HAND TO BE CALLED ON AT ALL OTHER TIMES DURING THE MEETING.**

I. Routine Business

A. Call to Order / Pledge- Supervisor Barnhard calls the meeting to order at 7pm with the Pledge

B. Roll Call

- All Members present – Thompson, Dore, Barnhard, Holmes and Szczepaniak

C. Approve Agenda

- Holmes motions to approve agenda with the change to Clerks Report and to add public comment to the mid meeting section, Thompson Seconds. Passes 5-0

D. Approve June 27th meeting minutes

- Change to meeting minutes to correct from Fremont to Muskegon Fairgrounds. Barnhard motions to approve, Holmes seconds

II. Action Items

- A. Consent Agenda: Treasurer's, Assessor's, ZA's reports, Planning Commission Minutes for July
 - Holmes motions, Dore Seconds.
- B. Clerk's report
 - a. Motion for extra bill- Price Cap for Excel Propane, Barnhard motions to pay, Thompson seconds. Passes 5-0
 - Barnhard motions, Dore seconds. Passes 5-0
- C. Back up battery for election computer
 - Can add to the invoice from Fremont computer along with new clerks/ tax assessor computers.
 - Holmes motions up to \$100 for a new laptop battery for the election poll book computer, Barnhard seconds. Passes 5-0

D. Quotes obtained for:

a. Painting interior of hall

- J&H backed out but we received a quote from Newaygo paint and drywall for \$1,990.00
Interior painting of hall. Includes entry, main, bathrooms and kitchenette. Also, to include bathroom floors and noted trim windows and floor vents. Price includes masking signs and door hardware etc and all prep work. Colors to match existing colors and sheen.
Based off our requirements list. Also called Summers painting for a second quote.
Discussion will be pushed back until more quotes are received.

b. Office furniture

- Updated quote without chairs and tax-exemption is \$6,320.80
- Discussion around the new office furniture, Barnhard motions to accept the quote from Grand River Office for office furniture in Costal Grey for \$6,320.80, Thompson seconds. Passes 5-0
- Thompson motions to approve purchase of 6 chairs from Sam's Club for \$, Dore seconds. Pass 5-0

c. Sign for outside of building

- 2 Post and panel sign cabinet (Bedroom Center) 19,500.00
- Monument sign (Middle school) With message center is 22,750.00 (LED lights take about 8 weeks to come in)

Both quotes from lakeshore signs, once we decide on a sign he will give a formal quote

Discussion was had over style and size of sign to be installed at the hall. Numbers for cost are not firm as the actual measurements need to be verified for a total cost point. Approval to be pushed back for sizing and quote.

d. Back door: Do we fix and paint or replace with new?

- Handle on rear door is broken, and the frame is broken/rotted on the exterior. Discussion will be continued next month with quotes for replacement of door.

e. Sidewalk quotes

- **DeKryger concrete**
Prep, fill sand and pour 90ft. X 6 ft sidewalk around building for back exit with mailbox slab. \$4,150
11ft. X 16 ft. Area near garbage cans and entrance \$900
Remove, dispose 198 Lin. Ft. of existing sidewalk \$1,400
Prep, pour and finish 198 Lin. Ft of 4ft, walk with deep edge at parking lot \$5,880
- **Smith Construction Group, Inc.**
Two option pricing for new concrete side walks include:
Option #1
-New concrete sidewalk from back door to existing concrete sidewalk in front approximately 97 linear feet x 4' wide.
-Scrape sod off
-Pour new concrete with 6 sack limestone mix 4" thick
-6 x 6 wire
-Light broom finish
-Saw cut in expansion joints
-Clean up
Material & labor \$5,000.00
Option #2
-Demo all existing sidewalks in front of parking lot approximately 180 linear ft. and demo concrete slab in front of entrance door and haul away
-Pour new sidewalks 180 linear feet x 4' wide, 4" thick
-Pour new slab in front of entrance door and where sign and trash cans are approximately 16' x 11', 4" thick
-Mix 6 sack limestone
-6 x 6 wire
-Light broom finish
-Saw in concrete expansion joints
-Clean up
Material & labor \$14,000.00

Both bids reviewed, Dore motions to accept all 3 portions of the DeKryger concrete work for \$12,330. Holmes seconds. Passes 5-0

f. Duct cleaning quote

- Stanley Steamer Duct Cleaning:

All supply and return vents and associated ductwork
Cleaning to be completed after "old" furnace is removed and before new
HVAC system is to be installed. Project Cost: \$539.00
Cleaning of the Hall vents motion to approve bid by Barnhard, seconded by Holmes.
Passes 5-0

g. Office chairs quote

- Alera Elusion Series Mesh Mid-Back Swivel/Tilt Chair, Black 159.98
- Techni Mobili Mid-Back Mesh Task Office Chair with Height-Adjustable Arms, Assorted Colors (Grey) 119.98
- Alera Everyday Task Office Chair, Supports up to 275 lbs. (Black) 113.98

All from Sam's club due to already having a tax exempt

E. Approve Tax Assessor contract

- Changes made to contract from the Board; Removal of End Date, Removal of the End Date Payment Clause, Change in Payment to \$17,500 for the first year.

Motion to approve the new contract with Annette Messenger made by Barnhard, seconded by Dore.

Roll Call – Thompson- Yes Dore-Yes Barnhard-Yes Holmes-Yes Szczepaniak-Yes Passes 5-0

F. Private Street Sign (email from NC Road Commission)

- Request received for the Township Board to approve installing a private road sign, the Board denies the request as private

G. Denny Hawkey resigning from Board of Review: need replacement

- Thompson motions to place an ad for the Board of Review position opening, Barnhard seconds. Passes 5-0

H. BHS Insurance quote with recommendations for changes in coverage (see email)

- Cost of insurance covered will be increasing as the policy was out of date with costs coverage and replacement totals.
- Szczepaniak motions to increase the insurance coverage for General Liability from \$1,000,000 to \$2,000,000 and adding the second launch to the policy, seconded by Thompson. Passes 5-0

I. Great Lakes Energy request:

- Great Lakes Energy would like to use the existing powerlines to install new internet access throughout Bridgeton Township. Contract is in for review with the lawyer, after being looked over by Bryan Kolk. Will be reviewed in August after the lawyers determination is made

J. AT&T Telecommunications tower at hall (see email)

- Discussion of future installation use of tower site for AT&T was had. Would like to lease property and install a telecommunications tower somewhere in the woods behind the Township Hall to use to broaden service and expand the Emergency Services Network in the area. AT&T is willing to pay up to \$1000 per month for the site space and access. Discussion of interest for the Board was had, concluding that more specific information would be needed before a vote or approval could be taken. Supervisor Barnhard will be reaching out for contact on this project. Discussion to be tabled until AT&T responds to specifics and questions.

K. West Michigan Catholic Charities: Age 55+ Listening Session

Charity group would have liked to use hall space and Township resources for an outreach program in the area for those age 55 and older. Hall space is not being rented out any longer, and funding from the charity group would not be able to have an impact without additional monetary support from the Township and Board.

III. Information Items

A. Bob Dore: Planning Commission overview

- Election of officers, Joe Howes as Chair, Kathleen Clough as Co-Chair. Carmer has removed his SLU for the Camp Courage site, Linderman campsite SLU and Verizon SLU will be seen on Aug. 8th. Railing was installed at the Bridgeton Launch Site,

B. Bryan Kolk: County Commission report

- Bryan Kolk is not present for this meeting
1. Music Festival: needs public assembly permit (see Brittany's email)
 - Tom Wall seems to be planning and hosting a music festival in the Township. An application has not been filed with the Board for the festival. Board will have to enforce the Ordinance ruling and shut down the festival if it begins.

C. Sexton/Parks Manager

- Maple Island launch may need more trash cans, campers are setup down by the Launch.
 - An air compressor and the launch removal from the water has been requested to be put on the agenda for next month.
1. DNR's response to request for electricity at Maple Island boat launch
 - The need for cameras at the launch is nearing a necessity with the altercations and garbage that is there. DNR has responded that solar or battery powered cameras should be investigated.

D. Ordinance Enforcement Officer: Handle junk, other complaints pertaining to ordinance infractions.

- No further update currently. Possible workshop to be held once the information has been gathered.

E. Mansfield property update:

- Bryan Kolk and the township attorney are working together to facilitate a working agreement with the Mansfield property owners. Email response from EGLE was read aloud. The EGLE will be assisting with making sure proper paperwork is being assessed and filed.

V. Board Comments

- **Holmes would like to thank Martha Hicks for all her work over the years with this being her last month with the Township**
- **Cemetery light is still not working or turning off properly Dore notes.**

VI. Public Comment: Non-agenda items only. Please limit comments to three minutes.

- **Camping permits are not being filed accordingly with the Township, and the area needs to be cleaned up with the stray campers.**
- **Hall Rentals are still being requested from people; rentals will not be allowed at the time still as work on the hall is getting underway.**
- **Questions again about putting a time frame and shutting down the Mansfield Property. Additional concerns about making sure that the voice of the neighbors is being heard during this time.**

VIII. Adjournment: Thompson motions to adjourn at 8:32 pm, seconded by Holmes. Passes 5-0