

Minutes

Bridgeton Township Planning Commission

February 13, 2023

1. Call to order at 7:00 PM by Joe Howes
2. Pledge of Allegiance
3. Role Call: DeAnn McClintock, Bob Dore, Joe Howes, Kathleen Clough, Denny Hawkey-All present
4. Approve/accept minutes: D. Hawkey made a motion to approve the minutes of the 1-9-23 Planning Commission Meeting; K. Clough 2nd-Motion carried with unanimous support
5. Approval of agenda: D. McClintock made a motion to approve the agenda for the 2-13-23 Planning Commission Meeting-K. Clough 2nd-Motion carried with unanimous support.
6. Public comment on agenda items: No public comment
7. Communications: Brian Kolk reported he has been contacted by representatives from Verizon and ATT about placing towers in Bridgeton Township. No official actions by either company have been taken at this time
8. Reports
 - a. Bridgeton Township Board update: B. Dore reported that the carpets have been cleaned at the township hall. A large TV screen has been purchased and mounted on the wall at the hall. Current pricing was updated for replacement of doors at the hall. An ordinance complaint form has been developed and approved to create a system for following up on complaints made by the public.

The Mansfield property issue is still being addressed by lawyers. Road repair and 4 road brining actions were approved.

- b. Report on the work session held prior to the scheduled PC meeting for discussion of the aging Township Master Plan was summarized by D. McClintock. The Planning Commission discussed updating the census data, and geological survey information. The members would like Ryan Coffey to be asked if there was currently a student intern who could create/develop a community survey to gather community input for the review of the Master Plan. Members wanted the survey to include a question about the desire/support for creating a zone in the township for light industry. Janis Barnhard stated that she would contact Mr. Coffey about survey development.

9. New Business: None

10. Old Business

- a. Brooks Property Forbearance Review: Bryan Kolk reported that he had contacted Mr. Brooks about addressing limiting scrap tires and ensuring that dropped off vehicles were kept behind the agreed set-back. Mr. Brooks was agreeable to these items. Without any further concerns to address from the Planning Commission Mr. Kolk will write up a formal version of the agreement issues and send it to the township lawyer who will create an official forbearance document.
- b. Ordinance Complaint Form: An ordinance form has been created to help with good records keeping. A process for managing, documenting and following up on complaints has been needed. (See attached Complaint Form document) This form will be used to document what was done to address the complaint.

11. PC member comments: D. Hawkey asked what was happening at the blueberry farm.

He had observed that plants were pulled out and the structure torn down. Mr. Kolk

reported that the property had been sold. Nothing requiring planning commission approval has been requested. The planning commission members agreed to continue discussion regarding reviewing the Master Plan in a workshop at 6:30 PM prior to the March Planning Commission meeting.

12. Public comments: Carolyn Drake expressed concern that community member complaints are not addressed. She made a complaint that the township hall is not available for rental at this time. It was recognized that the complaint process has lacked organization and follow up. Planning commission members referred her to the ordinance complaint form is the start to the system for follow up on concerns from the public.

13. Adjourn: K. Clough made a motion to adjourn the meeting- B. Dore 2nd-Motion carried. Meeting adjourned 7:28 PM.

Respectfully submitted DeAnn McClintock Bridgeton Township Planning Commission Secretary.