

July 24<sup>th</sup>, 2023 Bridgeton Township

Regular Board Meeting Minutes

- I. Routine Business
  - a. Supervisor Barnhard calls the meeting to order at 7pm with the pledge
  - b. Roll Call – Dore absent. Thompson, Holmes, Barnhard and Szczepaniak present
  - c. Motion to approve agenda made by Holmes, with changes to add Item E. #4. Barnhard seconds. Passes 4-0
  - d. Holmes motions to approve meeting minutes as written, Barnhard seconds. Passes 4-0
  - e. Public Comments – No items
- II. Action Items
  - a. Holmes motions Thompson seconds Passes 4-0
  - b. Clerks report read aloud, additional items added to totals. Barnhard motions to approve the bills as presented, Holmes seconds. Motion passes 4-0
  - c. Ordinance Enforcement Officer: Letters of Interest – One letter of interest offered but was withdrawn as the position was not fully understood. Possibility of expanding distribution was discussed. Holmes motions to run ad for position again in the Times Indicator and Hi-Lites, Barnhard seconds. Passes 4-0
  - d. Cemetery:
    - i. Cemetery Pricing: Change to Per Sq. In. – Discussion about changing price recommended from funeral homes. Was brought up by Sexton that the per square foot price model was used in the past and had issues with that. Item and discussion tabled until next month.
    - ii. Cemetery Opening and Closing Dates – Changing dates to offer more open time for cemetery was discussed, issues with possibilities or problems affecting winter burials and late thaws in the spring was discussed. Conversation tabled for a later meeting; Board may not revisit this topic.
    - iii. Utility Access Road – Discussion based around the access road that runs parallel to the Cemetery was had on whether to continue to allow access or install a gate to prevent use. Allowed access with installation of fencing to mark corner posts was also brought up. Discussion was determined to need more research on, will be tabled until next meeting while Sexton and Supervisor gather ideas.
  - e. Boat Launches
    - i. Insurance Claim for Damages – Cost of insurance deductible will be \$500 for repairs, contractor bid given to insurance from DML Construction LLC at a cost of \$5,765. Repairs will be left to discretion of insurance agency. Motion to approve payment for \$500 deductible, with repairs contingent on adjusters approval made by Barnhard, seconded by Holmes.
      1. Roll Call Vote – Dore- Absent, Holmes - Yes, Barnhard- Yes, Thompson- Yes, Szczepaniak- Yes Motion passes 4-0.
    - ii. Additional Pay Hours – Adding 1 hour on to morning of launch workers. Discussion was brought up about needing extra time for cleaning, restocking and opening of launches by employees. Barnhard motions to extend working

hours of launch workers by 1hr, making working hours 10am to 3pm. Seconded by Thompson. Passes 4-0

iii. Repair Stairs at water of Bridgeton Boat Launch – Repairs for stairs leading to water discussed. Comment made on possibility of removing the stairs, was also brought up to avoid future issues. Bid provided by Hyland property management for a cost of \$1,750 for the repair of the steps, motion to approve made by Barnhard and seconded by Holmes. Passes 4-0

f. Signage for Maple Island Launch – Temporary signs installed to gauge if the signs would be helpful. Positive response from launch workers. Barnhard motions to approve up to (\$150) for signage to be purchased and installed, Thompson seconds. Motion Passes 4-0

III. Information Items:

- a. County Commissioner’s Report: Mr.Kolk was absent this meeting. No report given.
- b. Planning Commission Overview: Agenda Items discussed during the meeting; only item on agenda was the possible creation and zoning adaption of a mixed use corridor in the Township. An additional pre-meeting public discussion added before the next meeting to review items for mid year review was announced for 6:30pm August 14th to run until 7pm for the start of the PC Meeting.
- c. Sexton and Parks Manager Report: Cemetery is up and running, some minor weeding work to be done and more grass seed is needing to be spread. A request made by resident and offered to the Township Board by Sexton Nelson to extend a foundation to allow a planter urn to be placed by an existing headstone. Discussion had, will return with formal request or other options for next meeting. Launches are in full swing and very exciting. Damages to Pavillion at Bridgeton Launch and loss of vehicle in the river this past month.
- d. ARPA Workshop Scheduling: ARPA Review and Workshop for September dates offered and suggested for September 9<sup>th</sup> and September 16<sup>th</sup> for dates offered; to be held at 10am. Date decided on as Saturday September 16<sup>th</sup>, 2023 for the review and workshopping of ARPA Items and Funds.

IV. Board Comments

- a. Meet Up-Eat Up Food Distribution Update – Last weekends of distribution for food have passed 250+ boxed meals for local families to help out.
- b. Bridgeton Bluff Sign – Sign was created and is awaiting scheduled installation by NCRC free of charge as the sign will be installed on Warner Rd.

V. Public Comment:

- a. Request made to allow for trimming of bushes on corner by Bridgeton Launches, no Board response, but community discussion was had on who to contact to have the bushes trimmed or removed.
- b. Inquiry on frequency of road brines
- c. Questions on changes to cemetery and grave headstone location and sizing.

VI. Barnhard motions to adjourn meeting at 8:05pm, Thompson seconds. Passes 4-0