

Bridgeton Township Board Monthly Meeting Minutes

December 18, 2023

- I. Routine Business
  - a. Call to Order/Pledge – Supervisor Barnhard calls the meeting to order at 7pm, starting with the Pledge
  - b. Roll Call – Board Members Present: Barnhard, Dore, Kossen-Priddy, and Holmes. Thompson - absent
  - c. Approve Agenda – Barnhard motions to approve agenda, Dore seconds. Passes 4-0-1
  - d. Approve November 2023 Meeting Minutes – Holmes motions to approve October Meeting Minutes with correction to B. Clerk’s Report i. purchase of voting booths up to \$450.00, Dore seconds. Passes 4-0-1
  - e. Public Comment: Agenda Items – question concerning board of review
- II. Action Items
  - a. Consent Agenda – Motion to approve Consent Agenda made by Barnhard, Holmes seconds. Passes 4-0-1
  - b. Clerk’s Report- Clerk Kossen-Priddy read the monthly report for the bills and payroll. Motion to approve by Barnhard, Holmes seconds. Passes 4-0-1
  - c. Training Pay for Deputy Clerk – Barnhard motions to approve \$15/hr for election training, approved by the Clerk, for the Deputy Clerk, Holmes seconds. Passes 4-0-1
  - d. Laminator for Township Hall – tabled until more information is gathered
  - e. Microsoft 365 subscription due on 1/14/24 – Barnhard motions to approve renewal for Microsoft 365, paid by the township, in the amount of \$99.99, Dore seconds. Passes 4-0-1
  - f. New hall hours on Wednesday evenings only – Holmes motions to approve changing office hours to 4:00pm-6:00pm effective January 1, 2024, Dore seconds. Passes 4-0-1
- III. Information Items
  - a. Reminder concerning pay for required training to hold a township position
  - b. Brooks Zoning forbearance update from township lawyer
  - c. Bryan Kolk commissioners report
  - d. Planning Commission Overview – no meeting in December 2023
  - e. Sexton/Parks Manager Report – Jodi Nelson absent from meeting. Supervisor Barnhard gave an update on the hall/cemetery survey that was completed
- IV. Board Comments: Clerk Kossen-Priddy let everyone know she needs at least two more people to work the 2/27/24 election. Treasurer Holmes thanked Morgan Priddy for volunteering to put the new storage cabinets together and getting them completed.
- V. Public Comment: Non-Agenda Items – no public comments
- VI. Adjournment: Motion made by Supervisor Barnhard to adjourn meeting at 7:40pm, Dore seconds, Passes 4-0-1

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Ann Marie Kossen-Priddy, Clerk

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Date Signed

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Janis Barnhard, Supervisor

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Date Signed