



Bridgeton Township Board Monthly Meeting Minutes

April 22, 2024

- I. Routine Business
 - a. Call to Order/Pledge – Supervisor Barnhard calls the meeting to order at 7:00pm, starting with the Pledge
 - b. Roll Call – Board Members Present: Barnhard, Dore, Kossen-Priddy, and Thompson. Holmes absent.
 - c. Approve Agenda – Barnhard motions to approve agenda, Thompson seconds. Passes 4-0-1
 - d. Approve March 2024 Meeting Minutes – Dore motions to approve March Meeting Minutes, Barnhard seconds. Passes 4-0-1
 - e. Public Comment: Agenda Items – public comment concerning questions about treasurer internet reimbursement and groundskeeper position. Questions concerning boat launch attendant and road millage. Supervisor Barnhard responds.
- II. Action Items
 - a. Consent Agenda – Barnhard motions to approve Consent Agenda, Thompson seconds. Passes 4-0-1
 - b. Treasurer’s Report- Treasurer Holmes absent, treasurer’s report reviewed by board with no questions, copy attached. Barnhard motions to approve treasurer’s report, Dore seconds. Passes 4-0-1
 - i. Monthly reconciliation with the clerk - Barnhard explains new reconciliation process
 - ii. Tax withholding receipts – Barnhard explains the tax payment receipts that will be included in the monthly meeting packet so board is able to verify payments are made by the monthly or quarterly deadlines
 - iii. Home internet for treasurer – Barnhard motions to approve \$25 monthly reimbursement to the treasurer for home internet, Dore seconds. Passes 4-0-1
 - c. Hall rentals – board discussion. Barnhard explained the two options currently available. One option is building a wall to separate the office space from the hall, with adding an exterior door where the treasurer’s desk currently sits. This door would give access to the offices and provide an exit door during elections. Another option is putting an addition on the building. Thompson brought up concerns about the TV and how to handle it with deposits and wanting to increase cost of rentals. After public comments Barnhard motions to table until May meeting to gather more information and quotes for a retractable/folding wall and a locking cabinet for the hall TV, Thompson seconds. Passes 4-0-1
 - i. Open public hearing to discuss hall rentals
 1. Use the TV, not currently being used regularly. Build a cabinet, open up if paid the deposit, lock up if deposit not paid
 2. Retractable wall – several options for a retractable wall were discussed
 3. HVAC Concerns
 - d. Groundskeeper position bids and contract
 - i. Hyland Property Management bid was the only response to the ad for a groundskeeper. Kossen-Priddy motions to approve up to full price of the quote and Supervisor Barnhard will discuss the lower contract price with Hyland Property Management, Barnhard seconds. Passes 4-0-1
 - ii. Groundskeeper contract - Barnhard motions to approve contract, Thompson seconds. Passes 4-0-1
 - e. Cemetery Committee recommendations
 - i. Grave Sell Back Request Form Barnhard motions to approve use of form, Thompson seconds. Passes 4-0-1
 - ii. Foundation pricing change to a cost of \$0.40/sq inch. Thompson motions to approve pricing change, Barnhard seconds. Passes 4-0-1

- iii. Cost to disinter cremains - Barnhard motions to approve a cost of \$200 for disinterment of cremains, Dore seconds. Passes 4-0-1
 - f. Advertisement for Park Attendant - Barnhard will ask the township's insurance company if we should have a set age requirement (over 18) for working the boat launches. Thompson motions to approve advertising for boat launch attendants, Dore seconds. Passes 4-0-1
 - g. Meals for Election Inspectors – Kossen-Priddy explains this will be the only cost to the township for this election, everything is reimbursed by the schools that have proposals on the ballot. Barnhard motions to approve up to \$115.00 including tip, to purchase meals for election inspectors working the May 7, 2024 election. Tip will be investigated to see if necessary, this restaurant may not require a tip. Kossen-Priddy seconds. Passes 4-0-1.
 - h. Fire Millage ballot language - Thompson motions to approve ballot language with correction to the spelling of Fremont, Barnhard seconds. Roll call vote Thompson - yes, Barnhard – yes, Dore – yes, Kossen-Priddy – yes, Holmes absent. Passes 4-0-1, proposal will be placed on the August 6, 2024 ballot
 - i. Road millage – Barnhard motions to approve clerk Kossen-Priddy discussing the road millage renewal proposal with the township attorney and creating ballot language, Dore seconds. Passes 4-0-1
 - j. Road commission is requiring 50% payment to begin work on 2024 road projects. Barnhard motions to approve payment of \$180,744.00 (50% of total due) to Newaygo County Road Commission for paving 112th St between Brucker Ave and Green Ave and paving Green Ave between 112th St and 108th St, Kossen-Priddy seconds. Passes 4-0-1
 - k. Updated zoning maps - \$38.54 for wall map to be posted at the hall and \$33.31 for 20 11x16 maps Thompson motions to approve \$71.85 to purchase new zoning maps, Dore seconds. Passes 4-0-1
- III. Information Items
 - a. Bryan Kolk
 - i. Commissioners report – May 18th Household Hazardous Waste disposal in White Cloud, June 15th tire collection day in White Cloud
 - ii. Neighbor's driveway on hall property – will be back to talk to them soon
 - iii. Update on Brooks' Forbearance agreement – almost ready to go back to the attorney
 - iv. 3.02 in Zoning book: Township permit required for land clearing – attorney says that our current ordinance has no "teeth", not enforceable. Barnhard will discuss with Ryan Coffey and bring back to us at the May board meeting
 - v. Update on complaint forms – Bryan will meet up with Janis with updates
 - b. Planning Commission overview – Trustee Dore gave an overview of the Planning Commission meeting
 - c. Road Commission update on no parking signs – An ordinance was passed in 2020 to put up no parking signs near Chinook Campground. Supervisor Barnhard requested an update from the road commission about placing the signs. The road commission is still waiting on the state police to act on several newer traffic control ordinances including this one passed in Bridgeton. Concerns were brought up about placing signs on property that may not belong to Bridgeton Township. Supervisor Barnhard will find out if the property belongs to Bridgeton Township.
- IV. Board Comments: Thompson asking how to go about getting a Hidden Drive sign put up on a road, directed to the county road commission
- V. Public Comment: Non-Agenda Items – public comment made about bringing concerns about the cemetery groundskeeper to the clerk right away, as soon as they are noticed, so they can be taken care of in a timely manner. If they are not brought to the board's attention right away they are difficult to correct.
- VI. Adjournment: Motion made by Supervisor Barnhard to adjourn meeting at 8:45pm , Thompson seconds, Passes 4-0-1

Ann Marie Kossen-Priddy

Ann Marie Kossen-Priddy, Clerk

5-21-24

Date Signed

Janis Barnhard

Janis Barnhard, Supervisor

5-21-24

Date Signed

Bridgeton Township Treasurers Report

March 1st - 31st, 2024

April 22nd, 2024

General Fund

Annual Permits (qty 9)	\$270.00
Daily Passes Tube (Bridgeton)	\$157.00
Daily Passes Tube (Maple Island)	\$75.00
Zoning () - Property Split () ...Special Land Use ()	
Local Community Stabilization	\$190.52
Cemetery	\$1,900.00
FOIA request	\$55.00

Bank Deposits

Deposits (regular/electronic)	\$5,543.49
Paid Out (checks/electronic) (includes fire contract transfer)	\$29,639.83
Bank Interest	\$219.52
Outstanding checks (not cleared bank).....	\$5,253.84
General Fund Available Balance	\$837,722.07

New General Checking Account - Debit Card

Deposits (electronic)	\$ 0
Paid Out (electronic)	\$607.46
New General Available Balance.....	\$392.54

Fire Fund

Deposits (regular/electronic) (includes fire contract transfer).....	\$13,377.73
Paid Out (electronic/checks)	\$39,995.53
Interest	\$11.93
Outstanding checks (not cleared bank)	\$1,825.32
Fire Fund Available Balance	\$42,042.18

Road Fund

Deposits (regular/electronic)	\$5,512.01
Paid Out (electronic/checks)	\$142.79
Interest	\$112.27
Outstanding checks (not cleared bank)	0
Road Fund Available Balance	\$436,944.98

Tax Account

Deposits (regular/electronic)	\$24,631.87
Paid Out (electronic/checks)	\$298,325.96
Interest	\$21.73
Outstanding checks (not cleared bank)	\$33,158.78
Tax Fund Available Balance	\$3,158.78

Total for General, Fire, Road, Tax, New General \$1,320,260.55

March 2024 Boat Launch Report
April 22nd, 2024 Board Meeting

January - March

2024 Annual Permits - (36) - \$1,076.00

Daily Passes (Maple Island) - \$185.25

Maple Island Attendant - \$

Daily Passes (Bridgeton) - \$321.75

Bridgeton Attendant - \$

Total - \$1,583.00
