

## Bridgeton Township Board Monthly Meeting Minutes

March 25, 2024

- I. Routine Business
  - a. Call to Order/Pledge – Supervisor Barnhard calls the meeting to order at 7pm, starting with the Pledge
  - b. Roll Call – Board Members Present: Barnhard, Dore, Kossen-Priddy, Holmes, and Thompson.
  - c. Approve Agenda – Holmes motions to approve agenda with changes removing ballot sleeves and adding SLU Refund to letter h under action items; Remove Geers pricing due to being on last month's agenda, Dore seconds. Passes 5-0
  - d. Approve February 2024 Meeting Minutes – Barnhard motions to approve February Meeting Minutes with addition of general fund number 101-446-995 to Action Item b, Holmes seconds. Passes 5-0
  - e. Public Comment: Agenda Items – no public comments
- II. Action Items
  - a. Consent Agenda – Motion to approve Consent Agenda made by Barnhard, Holmes seconds. Passes 5-0
  - b. Treasurer's Report- Treasurer Holmes read the treasurer's report, copy attached. Motion to approve made by Barnhard, Dore seconds. Passes 5-0
  - c. April Pickard Newaygo County Election Administrator – announces her candidacy for county clerk
  - d. Budget Transfers
    - i. Fire fund Barnhard motions to transfer \$12,000.00 from 101-446-995 to 206-336-801, Holmes second. Passes 5-0
    - ii. Barnhard motions to transfer \$737.00 from 101-446-995 to 101-101-900, Kossen-Priddy seconds. Passes 5-0
    - iii. Barnhard motions to transfer \$702.00 from 101-446-995 to 101-253-730, Holmes seconds. Passes 5-0
    - iv. Barnhard motions to transfer \$860.00 from 101-446-995 to 101-253-801, Kossen-Priddy seconds. Passes 5-0
    - v. Barnhard motions to transfer \$546.00 from 101-446-995 to 101-257-900, Dore seconds. Passes 5-0
  - e. Updated brine bid Holmes motions to approve 4 brines totaling \$5,100.00 one brine will be reimbursed by Newaygo County, Thompson seconds. Passes 5-0
  - f. Equalization department – approve paying bill Barnhard motions to approve payment of \$3,172.36 for the five year equalization contract with Newaygo County, Thompson seconds. Passes 5-0
  - g. Excel Propane on auto pay - Holmes motions to approve setting up autopay, Dore seconds. Passes 5-0
  - h. SLU Refund – Planning Commission recommends refunding Hemlock Farm LLC for their SLU request due to being eligible for the farm market under the Right to Farm Act. Barnhard motions to refund Hemlock Farm LLC \$500, Dore seconds. Passes 5-0
  - i. Port a potties at boat launches - Thompson motions to approve \$440/month total for port a potties at both the Bridgeton and Maple Island boat launches, months port a potties will be available is weather dependent, Barnhard seconds. Passes 5-0
  - j. River Patrol Invoice - Holmes motion to approve payment of \$2,300.00 for river patrol from June 4, 2024 to September 5, 2024, Thompson seconds. Passes 5-0
  - k. Increase mileage reimbursement to current state approved rate of \$0.67 – Barnhard motions to approve mileage reimbursement increase from \$0.45 to \$0.67 beginning April 1, 2024, Dore seconds. Passes 5-0
  - l. Par Plan Grant: resolution to approve application process – tabled until fall applications are due
  - m. Clerk's pay increase: added responsibilities due to changes in election laws Barnhard motions to increase the clerk's monthly salary by \$500, Holmes seconds. Roll call vote: Barnhard – Yes, Dore – Yes, Holmes – Yes, Kossen-Priddy – Abstain, Thompson – No. Passes 3-1-1

- n. Cemetery Committee – recommendations to the board
  - i. The cemetery committee recommended to the board to hire a groundskeeper to maintain the cemetery grounds due to lack of maintenance. Also recommended that the clerk's department absorb all sexton duties due to multiple complaints received and communications not being returned in a timely manner.
  - ii. Barnhard motions to advertise for groundskeeper in both Hi-Lites and Times Indicator, Dore seconds 5-0
- o. Contract renewals – Kossen-Priddy motions to not renew all contracts expiring March 31,2024 including sexton, parks manager, lawn mowing, and snowplowing; Barnhard seconds. Passes 5-0

III. Information Items

- a. Bryan Kolk
    - i. Commissioners report – Bryan Kolk gave the county commissioners report
    - ii. Neighbor's driveway on hall property – Bryan spoke with neighbor
  - b. Parks Manager/Sexton – Jodi absent from meeting
    - i. Next Cemetery Committee meeting April 20<sup>th</sup> at 10:00am
  - c. Planning Commission overview – Trustee Dore gave an overview of the Planning Commission meeting
  - d. Parking for River cleanup
- IV. Board Comments: Barnhard sent an email about the annual river cleanup that happens in August, no response. Holmes will lookup contract from last year.
- V. Public Comment: Non-Agenda Items – Adam Mercer announces candidacy for Sherriff. Resident expressed concern about property at 104<sup>th</sup> and Warner. Bryan Kolk will remind the county that well/septic and electrical permits are not allowed without a main building present
- VI. Adjournment: Motion made by Supervisor Barnhard to adjourn meeting at 8:05pm, Dore seconds, Passes 5-0

  
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Ann Marie Kossen-Priddy, Clerk

5-2-24

Date Signed

  
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Janis Barnhard, Supervisor

5-2-24

Date Signed

Bridgeton Township Treasurers Report

February 1<sup>st</sup> - 29<sup>th</sup>, 2024

March 25<sup>th</sup>, 2024

**General Fund**

Annual Permits (qty 15) .....	\$446.00
Daily Passes Tube (Bridgeton) .....	\$107.75
Daily Passes Tube (Maple Island) .....	\$60.00
Zoning () - Property Split () ...Special Land Use () .....	
State of Michigan (Cont.Sales.Tax) .....	\$39,643.00
Accident Fund .....	\$156.65
Professional Service FOIA Request (FOIA request) .....	\$40.00

**Bank Deposits**

Deposits (regular/electronic) (includes DNR tax payment check)	\$86,674.77
Paid Out (checks/electronic) (includes DNR transfer /fire transfer)	\$77,798.36
Bank Interest .....	\$203.39
Outstanding checks (not cleared bank).....	\$1,389.90
<b>General Fund Available Balance .....</b>	<b>\$865,462.83</b>

**New General Checking Account - Debit Card**

Deposits (electronic) .....	\$435.71
Paid Out (electronic) .....	\$425.55
<b>New General Available Balance.....</b>	<b>\$1,000.00</b>

**Fire Fund**

Deposits (regular/electronic) (includes fire trans from general).....	\$35,572.91
Paid Out (electronic/checks ).....	0
Interest .....	\$10.11
Outstanding checks (not cleared bank) .....	\$39,973.00
<b>Fire Fund Available Balance .....</b>	<b>\$30,500.37</b>

**Road Fund**

Deposits (regular/electronic) .....	\$50,299.06
Paid Out (electronic/checks ).....	\$52.92
Interest .....	\$94.35
Outstanding checks (not cleared bank) .....	0
<b>Road Fund Available Balance .....</b>	<b>\$436,944.98</b>

**Tax Account**

Deposits (regular/electronic) (includes DNR trans from Gen).....	\$540,229.28
Paid Out (electronic/checks ).....	\$766,482.70
Interest .....	\$97.60
Outstanding checks (not cleared bank) .....	\$243,362.55
<b>Tax Fund Available Balance .....</b>	<b>\$66,568.25</b>

July 1<sup>st</sup>- February 29<sup>th</sup>. we have 1183 summer parcels paid

December 1<sup>st</sup> - February 29<sup>th</sup>, we have 1146 winter parcels paid

I still have to do my county disbursement from February 15<sup>th</sup> - 29<sup>th</sup>

**Total for General, Fire, Road, Tax, New General \$1,400,476.43**

**February 2024 Boat Launch Report**  
March 25<sup>th</sup>, 2024 Board Meeting

**January - February**

2024 Annual Permits - (27) - 806.00  
Daily Passes (Maple Island) - \$60.00  
Maple Island Attendant - \$  
Daily Passes (Bridgeton) - \$164.75  
Bridgeton Attendant - \$

**Total - \$1,030.75**

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**January - December 2023**

2023 Annual Permits - (132) - \$3,960.00  
2024 Annual Permits - (7) - \$210.00  
Daily Passes (Maple Island) - \$6,310.76  
Maple Island Attendant - \$6,480.00  
Daily Passes (Bridgeton) - \$9,331.33  
Bridgeton Attendant - \$440.25

**Total - \$26,732.34**