



Bridgeton Township Board Monthly Meeting Minutes (Proposed)

June 24, 2024

- I. Routine Business
 - a. Call to Order/Pledge – Supervisor Barnhard calls the meeting to order at 7:00pm, starting with the Pledge
 - b. Roll Call – Board Members Present: Barnhard, Dore, Kossen-Priddy. Holmes absent.
 - c. Approve Agenda –Barnhard motions to approve agenda with the following changes:
 - i. Move guest speaker Stewart Sanders to f. under Routine Business
 - ii. Move Replacement of Trustee to A. under Action Items and move the remaining items down one
 - iii. Add J. Fest of All Assembly Permit under Action ItemsDore seconds. Passes 3-0-1
 - d. Approve May 2024 Meeting Minutes –Kossen-Priddy motions to approve May 2024 Meeting Minutes, Barnhard seconds. Passes 3-0-1
 - e. Public Comment: Agenda Items – no public comments
 - f. Stewart Sanders – announces his candidacy for Register of Deeds
- II. Action Items
 - a. Replacement to finish out resigned Trustee’s term. One letter of interest received from Peggy Herman-Hinton. Barnhard motions to appoint Peggy Herman-Hinton to the Trustee position to complete the term ending at noon on November 20, 2024, Dore seconds. Rol call vote: Barnhard – yes, Dore – yes, Kossen-Priddy – yes, Holmes – absent. Peggy Herman-Hinton is sworn in as Trustee.
 - b. Consent Agenda – Barnhard motions to approve Consent Agenda, Dore seconds. Passes 4-0-1
 - c. Treasurer’s Report- Treasurer Holmes absent, treasurer’s report reviewed by board with no questions, copy attached. Barnhard motions to approve treasurer’s report, Dore seconds. Passes 4-0-1
 - i. Monthly reconciliation with the clerk – April 2024 Fire and Road fund reconciliations provided. General fund has a bug making the deposits not show in the reconciliation, clerk Kossen-Priddy working through this with the software provider. Board reviewed new reconciliation report from the new accounting software, no changes needed.
 - ii. Tax withholding receipts –
 1. 941 – copy of receipt provided to the board
 2. State of Michigan – no payment due this month
 3. UIA – no payment due. Quarterly report submission is due next month.
 - d. Clerk
 - i. MTA Dues - Barnhard motions to approve the renewal of the annual dues for \$1,456.34 using the general fund and the purchase of the Premium Pass for \$1,900.00 using ARPA funds, Kossen-Priddy seconds. Passes 4-0-1
 - e. Neighbor’s use of township property – Supervisor Barnhard spoke with the township attorney concerning the cost, estimated to be between \$300 and \$500 to write up an agreement to dissolve the township of liability if the neighbor continues to use the driveway on township property for personal use. A resident suggested we investigate changing the property line along the back of the cemetery, which is owned by the same neighbor. Barnhard will discuss options for changing property lines with Bryan Kolk
 - f. Zoning Book Section 3.02 – Dore motions to remove section 3.02 Land Clearing from the zoning book, Kossen-Priddy seconds. Herman-Hinton – yes, Barnhard – yes, Dore – yes, Kossen-Priddy – yes, Holmes – absent. Passes 4-0-1

- g. Summer Meal Distribution program: Thursdays 10am-11am. Kossen-Priddy motions to approve the use of the township parking lot beginning Thursday June 27, 2024 and ending Thursday August 15, 2024 for the summer meal distribution program, Herman-Hinton seconds. Passes 4-0-1
 - h. Cemetery Committee recommendations
 - i. Korean War Veteran's service. Thank you in Times Indicator and Hi-Lites. Barnhard motions to approve printing a thank you to those residents/businesses who volunteered and/or donated to assist with the funeral expenses. Thank you to be published after the service, Dore seconds. Passes 4-0-1
 - ii. Quotes for fixing cemetery roads and fencing Dore motions to approve Hyland Property Management's quotes to fix cemetery roads and add decorative fencing using ARPA funds totaling \$6,923.00, Herman-Hinton seconds. Passes 4-0-1
 - iii. Internment Designation form Barnhard motions to accept the use of the Internment Designation Form with the addition of a revision number and a form number, Dore seconds. 4-0-1
 - iv. Weekend and holiday burial costs – Barnhard motions to approve wording added to the cemetery price list notifying residents that there may be additional charges for weekend and holiday burials, Herman-Hinton seconds. Passes 4-0-1
 - i. Boat Launches
 - i. Park Attendants Contract – Herman-Hinton motions to accept the park attendants' contract with adding revision and form number, Barnhard seconds. Passes 4-0-1
 - ii. Guard rails between road and larger stone – Kossen-Priddy motions to approve the purchase of guard rails from Dale Dukes and Sons for a total of \$210.00, Herman-Hinton seconds. Passes 4-0-1
 - iii. Hyland Property Management quote for work at Bridgeton Launch – Herman-Hinton motions to approve \$2,050.00, Barnhard seconds. Passes 4-0-1
 - iv. Boat launch signs, Kossen-Priddy motions to approve purchase of signs for the boat launches for up to \$525.00, Herman-Hinton seconds. Passes 4-0-1
 - v. River clean up first Saturday in August (3rd), start at Bridgeton Launch and float to Maple Island launch. Off the river by 5pm. Requesting the permit fee be waived due to being a nonprofit. Parking attendants being provided by Muskegon River Clean Up LLC. Barnhard motions to accept permit and waive fee, Dore seconds. Passes 4-0-1
 - J. Fest of All Assembly Permit – proof of insurance will be provided. Barnhard motions to approve application, Herman-Hinton seconds. Passes 4-0-1
- III. Information Items
- a. Bryan Kolk
 - i. Commissioners report – Bryan Kolk absent from meeting no update given
 - ii. Update on Brooks' Forbearance agreement – with attorney
 - iii. Brooks property on Maple Island Rd timeline – cleanup has begun
 - b. Planning Commission overview – Trustee Dore gave an overview of the Planning Commission meeting
 - c. Guest speakers
 - i. Kelly Pangburn – announces her candidacy for Register of Deeds
 - ii. Tim Priddy – announces his candidacy for Township Supervisor
- IV. Board Comments: Clerk Kossen-Priddy thanked members of the community and beyond, and local businesses for their assistance with Thomas A. Smith's funeral service. Trustee Dore suggested the outhouse at Maple Island be pumped/cleaned.
- V. Public Comment: concerns about the newly paved roads already have cracks. Resident will provide pictures to supervisor Barnhard. Joe Howes thanked members of the board and community for helping/volunteering

VI. Adjournment: Motion made by Supervisor Barnhard to adjourn meeting at 8:45pm , Herman-Hinton seconds, Passes 4-0-1

Ann Marie Kossen-Priddy, Clerk

Date Signed

Janis Barnhard, Supervisor

Date Signed