



Bridgeton Township Hall Rental Agreement

LEASE AGREEMENT, made this ___ day of _____, 20___, by and between the Township of Bridgeton, a municipal corporation, hereinafter designated "Bridgeton" and _____, hereinafter designated "Renter,"

WITNESSETH:

In consideration of the covenants and conditions hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

1. Bridgeton hereby lets and leases unto the Renter, the following described premises owned by the township, for the following period;
 - The assembly room at the township hall.
 - On the ___ day of _____, 20___, from 10:00am to 8:00pm
2. Said premises may be used for meeting room and family/community gatherings and for no other purpose, without the written consent of Bridgeton.
3. The Renter shall pay, in advance, as rent thereof, the sum of \$75.00 to help defray the cost of maintenance, utilities and upkeep of said premises. (\$275 on or before the _____ day of _____, 20___.) Which includes a deposit of \$200.00 to be refunded once the hall has been inspected by the hall rental coordinator except for winter rentals between November 1st and March 31st. Winter rentals that require snowplowing/sidewalk clearing will receive a deposit refund of \$100.00 to cover the cost of snowplowing/sidewalk clearing.
 - a) Deposit is due 15 business days before scheduled rental date otherwise rental will be cancelled
 - b) Make one check payable to Bridgeton Township
4. Complete Bridgeton Township Hall Rental Checklist for your deposit refund.
5. The Renter shall not assign, transfer or sublet this lease on said premises, or any part thereof, without the written consent of Bridgeton Township.
6. The Renter agrees to conduct its activities upon the premises so as not to endanger any person lawfully thereon and to indemnify and save harmless Bridgeton against any and all claims for injury to person or property (including claims of employees of Bridgeton or any contractor, subcontractor, or invitee) arising out of the activities contracted by the Renter, its agents, members or guests, or invitees.
 - No alcohol to be served or consumed on township hall property.
 - No open flames, including but not limited to smoking, candles, chafing-dish flames, BBQ units, etc. shall occur within the Township Hall or upon Township premises. In the event of a rental use/event that includes food services outside the hall and on Township Hall grounds (i.e.

picnic/family reunion) explicit Township Board approval must be procured in writing for any exceptions to this requirement.

- No décor items, wall hangings, banners, streamers, or other items shall be attached to or hung from ceiling or walls.
- Signs or banners to be placed outside the Township Hall on Township premises must meet with Township Board approval.
- Renter shall abide with the posted limit of allowed occupancy for the Township Hall

7. Renter shall comply with all laws of the United States, of the State of Michigan and all ordinances, rules and regulations of the township, and Bridgeton will not do nor suffer to be done anything on said premises in violation of any such laws, ordinances, rules and regulations.

8. Renter agrees to take out and pay for any permits and licenses required by any government authority and to pay any tax or taxes, including amusement tax, incidental to the use of the premises under this lease.

LEASE APPROVED BY: _____
Hall Rental Coordinator Date

By signing below, I agree to comply with all Township Hall lease requirements as set forth in this agreement.

RENTER NAME (Printed): _____

RENTER SIGNATURE: _____

RENTER CONTACT:

Phone: _____

Address: _____

City/State/Zip: _____

Please make check payable to Bridgeton Township and return payment to Hall Rental Coordinator. A payment receipt will be provided.

Bridgeton Township Hall

11830 Warner Ave

Grant MI 49327

231-834-0014

Bridgeton Township Hall Rental Checklist

This checklist must be completed, and the hall inspected by the Hall Rental Coordinator before the deposit is returned. *

- _____ All decorations removed
- _____ No items left in the refrigerator, microwave, or coffeepot
- _____ Litter is picked up outside the hall
- _____ Windows are closed and locked
- _____ Lights are turned off
- _____ All doors are locked

Leave signed checklist on kitchen counter after event.

RENTER SIGNATURE: _____

Date_____

Hall inspected by Hall Rental Coordinator on _____, 20_____

HALL RENTAL COORDINATOR SIGNATURE: _____

Date_____

*Winter rentals will receive a \$100 deposit refund if snowplowing/sidewalk clearing is required instead of \$200.